

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4** will hold a meeting on **March 8, 2021 at 6:00 p.m.** at the **District Administration Building** located at **12207 Huffman Oaks Ln., Huffman, Texas 77336.**

The District will consider and act upon the following matters:

1. Call to order and recite the pledge of allegiance.
2. Roll Call and establishment of a quorum.
3. To receive public comment.
4. To approve the Minutes of prior meeting(s).
5. To review, discuss and take action on issues related to the remodel and construction of the District's real property, including, but not limited to, planning, design and budgeting, and to engage an engineer.
6. To receive a report regarding applications for FEMA grants arising from emergency services rendered during Hurricane Harvey.
7. To receive and approve the District's financial report, including the financial condition of the District and the District's investments.
8. To pay the District's bills.
9. To engage an auditor to perform the District's 2020 Audit.
10. To review and revise the District's 2021 budget.
11. To receive a report from Huffman EMS.
12. To receive a report from the fire department.
13. To review and take action on matters related to COVID-19, including but not limited to meeting procedures, emergency expenditures and continuity of operations per Government Code §418.1101
14. To review and approve requests for training made by District personnel.
15. To review, discuss and take action on the acquisition and financing of new vehicles, equipment, and apparatus.
16. To approve requisition requests submitted by District personnel.
17. To review and approve expenditures required for the repair, maintenance and replacement of the District's real property, signage, vehicles, apparatus and equipment.
18. To retain ECO Services to conduct the annual storm water inspection and permit application.
19. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
20. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

21. To review, discuss and take action on employee benefits and health insurance for District employees.
22. To review, discuss and take action on pension and retirement plans for District employees.
23. To create, modify or adopt ESD policies and procedures.
24. To review, discuss and take action on District personnel matters including compensation, benefits, scheduling, retention, hiring and/or termination of District employees.
25. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
26. To review and act on the purchase, sale or lease of real property, including acquisition financing.
27. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
28. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 4**

By: *Adam J. Tabak*

ADAM J. TABAK, District Counsel
COVELER & PEELER, P.C.
Two Memorial City Plaza
820 Gessner, Suite 1710
Houston, Texas 77024
Telephone: (713) 984-8222
Facsimile: (713) 984-0670