

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #4

HUFFMAN, TEXAS 77336

MINUTES OF APRIL 11, 2022

Those commissioners present when the meeting commenced were Leslie Deen, Ken Gregory, Christy Graves and Shareen Redus constituting a quorum. Others attending when the meeting began were EMS Director Kacey Sammons; ESD #4 Fire Chief Tyler Shirley, ESD #4 District Administrator Jenelle Honey, Huffman Fire Captain William Crawford, Randy Parr, RIT Financial, Sarah Reed & Ricardo Martinez-Martinez Architects, and David Manley, District Attorney.

The district considered and acted upon the following matters:

1. Ken Gregory called the meeting to order at 6:00 p.m.
2. Quorum established.
3. No public comment.
4. No action needed.
5. Shareen Redus made motion, second by Ken Gregory to approve the minutes of March meeting. Motion approved unanimously.
6. Report on construction progress by Martinez Architects regarding remodeling of Station #2 with start date of January 3, 2022 and expected completion date of May 13, 2022. Motion by Leslie Deen, second by Shareen Redus to approve the payment of \$40,198.86 for payment 4. Motion approved unanimously.
7. Christy Graves advised that there is approximately \$76,000-\$90,000 allocated to the District and we are waiting to hear from Mobile Modular regarding the buy-out cost on the current administration building.
8. Randy Parr reviewed the bookkeeper report for February 2022. Motion to accept the bookkeepers report and pay bills by Shareen Redus, seconded by Leslie Deen. Motion approved unanimously.
9. The Board next addressed Agenda item 9, to review, discuss and act on granting exemptions for 2022. A Motion was made by Christy Graves, seconded by Shareen Redus to grant the following exemptions:

Homestead:	0
Over 65:	\$5,000
Disability:	\$5,000

Motion passed unanimously

10. Shareen Redus made a Motion, seconded by Leslie Dean to accept receipt of Paid-Up and Delinquent Tax Reports from the Comptroller electronically. Motion passed unanimously.
11. Record Retention Officer will be deferred to June meeting after the election.
12. Tabled until next meeting.
13. Tabled until next meeting.
14. John Gerdes, P.E. reviewed some plats of a subdivision that will be built behind the HC ESD proposed Fire/EMS Station. He requested a 20' easement for the installation of the water treatment plant and the developer would provide the proposed Fire/EMS station #3 water and drainage access. No action taken.
15. Kacey Sammons gave EMS report. Discussion on fence or some other method of slowing traffic if accident should occur into fire or EMS stations on FM 2100 due to closeness of road to stations now. Motion to accept report by

Shareen Redus, second by Leslie Deen. Motion approved unanimously. Ken Gregory mentioned that Sam's Club and Costco is now delivering to Houston Fire Station, so Jenelle needs to check into that.

16. Tyler Shirley gave Huffman FD report. Motion to accept report by Shareen Redus, second by Christy Graves. Motion approved unanimously. He advised he was awarded Community Builder of the Year by the Masons

17. No action needed.

18. No action needed.

19. No action needed.

20. No action needed.

21. No action needed.

22. Board went into executive session at 7:32 pm. Come out of Executive Session at 7:50 pm.

23. No action needed.

24. No action needed.

25. No action needed.

26. Motion by Shareen Redus, seconded by Leslie Deen to approve Proposal #1 for the Medical Benefits for the ESD employees.

27. Motion by Ken Gregory, second by Shareen Redus to adjourn meeting at 8:05 pm. Motion passed with all in favor.

Leslie Deen,

HC ESD 4 Secretary