

## **HARRIS COUNTY EMERGENCY SERVICES DISTRICT #4**

**HUFFMAN, TEXAS 77336**

**MINUTES OF MAY 9, 2022**

Those commissioners present when the meeting commenced were Ray Jones, Leslie Deen, Ken Gregory, Christy Graves, and Shareen Redus constituting a quorum. Others attending when the meeting began were EMS Director Kacey Sammons; ESD #4 Fire Chief Tyler Shirley, Michelle Roenz-MGSB, William Crawford-Huffman Fire, Randall Parr-RIT Financial, Sarah Reed & Ricardo Martinez-Martinez Architects, Bob Royall, Beau Burris, Ray Burt and Aaron Alexander-Huffman Masonic Lodge, and David Manley, District Attorney.

The district considered and acted upon the following matters:

1. Ray Jones called meeting to order at 6:00 p.m.
2. Quorum established.
3. Bob Royall, Huffman Masonic Lodge, recognized Chief Tyler Shirley and the Huffman Fire Department and Huffman EMS providers. Chief Tyler Shirley was presented the Community Builder Award from all the Texas Masons.
4. Attorney Manley advised there needs to be a manual recount meeting will schedule this with Jenelle Honey for Friday, May 13, 2022. Then there needs to be a meeting on Monday, May 16, 2022, at 1:00 pm to accept the election results.
5. Shareen Redus made motion, seconded by Ken Gregory to approve the minutes of April meetings. Motion approved unanimously.
6. Report on construction progress by Martinez Architects regarding remodeling of Station #2. Motion by Shareen Redus, seconded by Ray Jones to approve the payment of \$147,772.50 for Pay Application Request No. 5. Motion approved unanimously.
7. Mobile Modular advised that the buyout cost for the District's current administration building is \$105,000. Christy Graves advised that there is approximately \$83,000 of obligated funds that was allocated to the District by the Hurricane Harvey grant, and she verified that amount. Motion by Christy Graves, seconded by Shareen Redus to pay off current administration building of \$105,000. We will submit payoff information for the grant and should be reimbursed \$83,000. Motion approved unanimously.
8. Randy Parr reviewed the bookkeeper report for April 2022. Motion to accept the bookkeeper's report and make last debt payment on 2017 Chevrolet Ambulance and pay all district bills was made by Shareen Redus, seconded by Leslie Deen. Motion approved unanimously.
9. Michelle Roenz with MGSB reviewed the 2021 audit. Shareen Redus made motion, seconded by Leslie Deen to accept the audit. Motion approved unanimously.
10. No action taken.
11. No action needed
12. No action needed.
13. EMS Director Kacey Sammons gave EMS report. Motion to accept report by Shareen Redus, seconded by Leslie Deen. Motion approved unanimously.
14. Tyler Shirley gave Huffman FD report. Motion to accept report by Shareen Redus, seconded by Christy Graves. Motion approved unanimously.

15. No action needed.
16. No action needed.
17. No action needed.
18. No action needed.
19. No action needed.
20. No action needed.
21. No action needed.
22. Board went into executive session at 7:57 pm. Chief Shirley came in at 8:15 pm. Came out of Executive Session at 9:03 pm.
23. No action needed.
24. Motion by Ray Jones, seconded by Shareen Redus to approve Paramedic for Chief Shirley, at a cost not to exceed \$7500. Motion passed unanimously.
25. No action needed
26. Motion by Shareen Redus, seconded by Ray Jones to adjourn meeting at 9:10 pm. Motion passed with all in favor.

Leslie Deen,

HC ESD 4 Secretary