

**NOTICE OF PUBLIC MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4** will hold a meeting on **November 14, 2022** at **6:00 p.m.** at the **District Administration Building** located at **12207 Huffman Oaks Ln., Huffman, Texas 77336.**

The District will consider and act upon the following matters:

1. Call to order and recite the pledge of allegiance.
2. Roll Call and establishment of a quorum.
3. To receive public comment.
4. To approve the Minutes of prior meeting(s).
5. To review, discuss and act on issues related to the remodel and construction of the District facilities, including, but not limited to, planning, design and budgeting, financing, and to engage an engineer and architect.
6. To receive a report regarding applications for FEMA grants arising from emergency services rendered.
7. To receive and approve the District's financial report, including the financial condition of the District and the District's investments, to pay the District's bills, and act on resolutions required related to bank accounts.
8. To receive a report from Jenelle Honey on the Business Continuity project and take any necessary action related to the report.
9. To review and revise the District's 2022 budget.
10. To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.
11. To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.
12. To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.
13. To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.
14. To receive a report from the Huffman Fire and EMS Department.
15. To review, discuss and act on the acquisition and financing of new vehicles, equipment, and apparatus.
16. To review and approve expenditures required for the repair, maintenance and replacement of the District's real property, signage, vehicles, apparatus and equipment.

17. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
18. To review and act on the purchase, sale or lease of real property, including financing.
19. To create, modify or adopt ESD policies and procedures.
20. To review, discuss and act on creation of District logo for HCESD 4 by way of holding a contest in which surrounding area school students enter artwork for same.
21. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
22. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
23. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
24. To review and act on matters discussed in closed session.
25. To review, discuss and act on District personnel matters including compensation, benefits, scheduling, retention, hiring and/or termination of District employees.
26. Adjournment.



**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 4**

By: *David J. Manley*

**DAVID J. MANLEY**, District Counsel  
COVELER & PEELER, P.C.  
Two Memorial City Plaza  
820 Gessner, Suite 1710  
Houston, Texas 77024  
Telephone: (713) 984-8222  
Email: manley@coveler.com